



**TOWN OF BOXBOROUGH
ANNUAL TOWN MEETING
MAY 8, 2017
MOTIONS**

1. CHOOSE TOWN OFFICERS – MUNICIPAL ELECTION – TUESDAY, MAY 16
2. RECEIVE REPORTS – *LES FOX, CHAIR, BOS*
3. SET SALARIES AND COMPENSATION OF ELECTED OFFICIALS – *LES FOX, CHAIR, BOS*
4. AMEND FY 2018 PERSONNEL PLAN, INCLUDING THE CLASSIFICATION AND COMPENSATION SCHEDULE – *ANNE CANFIELD, CHAIR, PERSONNEL BOARD*
5. TOWN OPERATING BUDGET – *TED KAIL, CHAIR, FINCOM*

SENSE OF THE MEETING (NON-BINDING)

6. SENSE OF THE MEETING - TO MOVE THE DATE OF THE ANNUAL TOWN MEETING – *SUSAN BAK, CHAIR, TOWN MEETING STUDY COMM*
7. SENSE OF THE MEETING - THAT BOXBOROUGH IS “A RURAL ENGAGED COMMUNITY FOR ALL” AND A CONSTITUTIONAL COMMUNITY COMMITTED TO PRESERVING THE PROTECTIONS AFFORDED BY THE BILL OF RIGHTS – *VINCE AMOROSO, BOS*

COMMUNITY PRESERVATION FUND

8. CPC REPORT AND ESTABLISH FY 2018 RESERVES – *DENNIS REIP, CHAIR, CPC*
9. OPEN SPACE (INCLUDING RECREATION) – *DENNIS REIP, CPC (CONSCOMM)*
 - Transfer to Conservation Trust
10. COMMUNITY HOUSING – *RON VOGEL, CPC (HOUSING BOARD)*
 - A. Transfer to the Affordable Housing Trust - Regional Housing Monitoring Services for the Second Half of Year 4 (Fiscal Year 2018)
 - B. Boxborough Rental Assistance Program (BRAP)
11. HISTORIC RESOURCES – *ALAN ROHWER, CPC (HISTCOMM)*
 - A. Conservation of Historic Town Records
 - B. North Cemetery Restoration
12. HISTORIC RESOURCES – *ALAN ROHWER, CPC (HISTCOMM)*
 - Preservation of Steele Farm House

FINANCIAL CONSENT AGENDA

13. TRANSFER TO OTHER POST-EMPLOYMENT BENEFITS (OPEB) TRUST FUND** - *SUSAN BAK, BOS*
14. CLOSE COMPLETED ARTICLES TO GENERAL FUND** - *SUSAN BAK, BOS*
15. LEASE OF U.C.C. FELLOWSHIP HALL FOR COMMUNITY CENTER** - *LES FOX, CHAIR, BOS*

16. CABLE INFRASTRUCTURE** - *LES FOX, CHAIR, BOS*
17. PAYMENT OF A PRIOR FISCAL YEAR BILL** - *SUSAN BAK, BOS*
18. VETERANS MEMORIAL DESIGN STUDY** - *SCOTT PIERCE, VETERANS MEMORIAL COMMITTEE*
19. SNOW AND ICE DEFICIT** - *LES FOX, CHAIR, BOS*

CAPITAL CONSENT AGENDA (individual items do not exceed \$15,000)

20. CAPITAL EQUIPMENT & INFRASTRUCTURE - TOWN HALL** - *SUSAN BAK, BOS*
 - A. Replacement of Voting Booths
 - B. Replace Hot Water Heater
21. INFORMATION TECHNOLOGY - WIRELESS ACCESS POINTS - FIRE, DPW AND LIBRARY** - *LES FOX, CHAIR, BOS*
22. POLICE DEPARTMENT - BUILDING REPAIRS AND MAINTENANCE** - *RICK BARRETT, BOS*
 - A. Carpeting
 - B. Interior Lighting
 - C. Interior Paint
 - D. Duct Cleaning
 - E. Server Room HVAC
23. POLICE DEPARTMENT - EQUIPMENT** - *RICK BARRETT, BOS*
 - A. Office Furniture
 - B. Photocopier
24. FIRE DEPARTMENT - REPLACE 1 RUGGEDIZED TABLET** - *SUSAN BAK, BOS*
25. DPW - DUMPSTERS - METAL AND WOOD (NON-METAL)** - *LES FOX, CHAIR, BOS*

OTHER CAPITAL EQUIPMENT AND INFRASTRUCTURE (most individual items in excess of \$15,000)

26. TOWN HALL - EXTERIOR PAINT TOUCH-UP - *SUSAN BAK, BOS*
27. SOUTH CEMETERY - STONE WALL – *BECKY NEVILLE, CHAIR, CEMETERY COMMISSION*
28. LIBRARY - REPLACE CARPETING – *JENNIFER CAMPBELL, CHAIR, LIBRARY BOARD OF TRUSTEES*
29. INFORMATION TECHNOLOGY - *LES FOX, CHAIR, BOS*
 - A. Hardware and Software Upgrades
 - B. Town Facilities Access Control System
30. POLICE DEPARTMENT - BUILDING & GROUNDS REPAIRS AND MAINTENANCE - *RICK BARRETT, BOS*
 - A. Repave Parking Lot
 - B. Landscaping
31. FIRE DEPARTMENT - REPAIR/REPAVE PARKING LOT - *SUSAN BAK, BOS*
32. FIRE DEPARTMENT EQUIPMENT
 - A. Mobile and Portable Radios - *SUSAN BAK, BOS*
 - B. Public Safety Radio Upgrade – Continuation - *SUSAN BAK, BOS*
33. DPW EQUIPMENT – *LES FOX, CHAIR, BOS*
 - A. Update Radio Equipment
 - B. Six-Wheel Combination Dump Truck/Spreader
 - C. One-Ton F550 Truck
 - D. Re-Furbish 1996 Loader

- 34. DPW - ROAD PAVING – *LES FOX, CHAIR, BOS*
- 35. DPW - REPLACE GARAGE ROOF (OLD SIDE) – *LES FOX, CHAIR, BOS*
- 36. MASSACHUSETTS SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) GENERAL PERMIT CONSULTING SERVICES – *LES FOX, CHAIR, BOS*
- 37. RELEASE OF EXISTING EASEMENT; ACQUISITION OF LAND - *DENNIS REIP, CHAIR, CONSCOMM*

ZONING BYLAW AMENDMENTS

- 38. ZONING BYLAW AMENDMENT - AMEND SECTION 9004 PENALTY - *JOHN MARKIEWICZ, PLANNING BOARD CHAIR*
- 39. ZONING BYLAW AMENDMENT - AMEND SECTION 2100 DEFINITIONS, SECTION 4003(4) BUSINESS/INDUSTRIAL USES, AND SECTION 6006 PARKING SCHEDULE - *JOHN MARKIEWICZ, PLANNING BOARD CHAIR*
- 40. ZONING BYLAW AMENDMENT - AMEND SECTION 4003(4) BUSINESS/INDUSTRIAL USES - *ABBY REIP, PLANNING BOARD*
- 41. ZONING BYLAW AMENDMENT - AMEND SECTION 6307 SIGNS PERMITTED IN BUSINESS DISTRICTS, OFFICE PARK DISTRICTS, AND INDUSTRIAL-COMMERCIAL DISTRICTS SHALL INCLUDE: - *EDUARDO PONTORIERO, PLANNING BOARD*
- 42. ZONING BYLAW AMENDMENT - ADD SECTION 7700 TEMPORARY MORATORIUM ON RECREATIONAL MARIJUANA ESTABLISHMENTS - *NANCY FILLMORE, PLANNING BOARD*

NON-MONETARY CONSENT AGENDA

- 43. TRANSFER CARE, CUSTODY AND CONTROL OF COBLEIGH PARCEL TO CONSERVATION COMMISSION** - *DENNIS REIP, CHAIR, CONSCOMM*
- 44. CHAPTER 90 HIGHWAY REIMBURSEMENT PROGRAM** – *LES FOX, CHAIR, BOS*
- 45. GENERAL BYLAW - REVOLVING FUNDS (AND EXPENSE LIMITS)** - *BOB STEMPEL, BOS*

LEGEND

** CONSENT AGENDA

SPECIAL MOTIONS – LES FOX, CHAIR, BOARD OF SELECTMEN

[ALL REQUIRE A MAJORITY VOTE]

➤ **Motion re: dates**

I move that any adjourned sessions of Annual Town Meeting will be held on Tuesday, May 9th; Thursday, May 11th; Wednesday, May 17th and Thursday, May 18th.

and further, that no debate will begin on any new article after 10:30 p.m.

➤ **Motion re: reconsideration**

I move that once final action has been taken on an Article, and the next order of business has been taken up, or the session of Town Meeting has been adjourned, the Article may not again be considered at that Town Meeting unless the Moderator determines in his discretion that reconsideration would be in the best interests of the voters.

➤ **Motion re: Articles 32B, 33A, and 7**

I move that Article 32B, *Fire Department Equipment - Public Safety Radio Upgrade – Continuation*, Article 33A, *DPW Equipment – Update Radio Equipment* and Article 7, *Sense of the Meeting - That Boxborough is “A Rural Engaged Community for All” and a Constitutional Community Committed to Preserving the Protections Afforded by the Bill of Rights*, be taken out of order and be considered as the first three items of business in the order read at the adjourned session of the annual town meeting on Tuesday, May 9.

ARTICLE 2 RECEIVE REPORTS – LES FOX, BOARD OF SELECTMEN CHAIR

(Majority vote required)

I move to receive the reports of the Selectmen and other Town Officers, Agents and Committees as published in the 2016 Annual Town Report, and further, to hear and receive the reports as presented at Annual Town Meeting.

[Boxborough Building Committee]
[Acton-Boxborough Regional School Committee]
[Board of Selectmen]
[Finance Committee]

ARTICLE 3 SET SALARIES AND COMPENSATION OF ELECTED OFFICIALS – LES FOX, BOARD OF SELECTMEN CHAIR

(Majority vote required)

I move to fix the salaries and compensation of various elected officials for the fiscal year beginning July 1, 2017 as printed in the 2017 Annual Town Meeting warrant under Article 3.

ARTICLE 4 AMEND FY 2018 PERSONNEL ADMINISTRATION PLAN, INCLUDING THE CLASSIFICATION AND COMPENSATION SCHEDULE – ANNE CANFIELD, PERSONNEL BOARD CHAIR

(Majority vote required)

Motion 1

I move to amend certain sections of the Personnel Administration Plan:

Article VI. The Pay Plan, Section 1 b. and c. and Section 7. Merit Salary Adjustments
Article IX Holidays, Section 3
Article XI. Paid Leaves of Absences, Section 1 g
Article XVI. Compensation for Positions, Section 1
Article XVII. Performance Reviews, Section 2. Administrative Procedures and Section 3
and
Article XVIII. Management Rights, Section 2

to provide for administrative changes to the Plan in the manner that is set forth in the document on file with the Town Clerk entitled “Proposed Changes to Personnel Administration Plan – May 2017” and also available on the Town’s website, and further,

to add the FLSA exempt and non-exempt status for regular full-time, reduced and part-time employees to the Classification and Compensation Schedule.

Motion 2

I move to amend the FY 2018 Classification and Compensation Schedule by adding:

the position of Animal Control Officer to Grade 10,

and

the position of DPW Business Administrator to Grade 13.

Motion 3

I move to amend the FY 2018 Classification and Compensation Schedule by providing for wages and salaries as indicated in the Schedule as printed in the Annual Town Meeting warrant under Article 4.

ARTICLE 5 TOWN OPERATING BUDGET – TED KAIL, FINANCE COMMITTEE CHAIR

(Majority vote required)

Will be provided at Town Meeting

ARTICLE 6 SENSE OF THE MEETING - TO MOVE THE DATE OF THE ANNUAL TOWN MEETING – SUSAN BAK, TOWN GOVERNMENT STUDY COMMITTEE CHAIR

(Majority vote required; non-binding)

I move that it be the sense of this meeting that the first session of the Boxborough Annual Town Meeting be moved from the second Monday in May to the second Monday in April.

ARTICLE 7 SENSE OF THE MEETING - THAT BOXBOROUGH IS “A RURAL ENGAGED COMMUNITY FOR ALL” AND A CONSTITUTIONAL COMMUNITY COMMITTED TO PRESERVING THE PROTECTIONS AFFORDED BY THE BILL OF RIGHTS – VINCE AMOROSO, BOARD OF SELECTMEN

(Majority vote required; non-binding)

I move that it be the sense of this meeting to adopt a non-binding resolution that Boxborough is “A Rural Engaged Community for All” and a Constitutional Community Committed to Preserving the Protections Afforded by the Bill of Rights and that it be resolved that:

1. None of Boxborough's public servants should use moneys, equipment, or personnel to assist in or facilitate the creation of a registry the purpose of which is to identify members of a religious group, except as required by federal or state law.
2. None of Boxborough's public servants should voluntarily comply with ICE immigration detainer requests except pursuant to a Judicial Warrant issued by a neutral magistrate on a finding of probable cause and/or an order of a court of competent jurisdiction.
3. None of Boxborough's public servants should use moneys, equipment, or personnel for the purpose of detecting or apprehending persons whose only violation of law is that they are persons of foreign citizenship present in the United States in violation of federal immigration laws, except as required by federal or state law.
4. This resolution is intended to be consistent with Boxborough's obligations under the United States Constitution, federal and state law, including 8 U.S.C. §§ 1373 and 1644; accordingly, this resolution shall be interpreted as to not violate any requirement of federal or state law. Should federal or state law change so as to give rise to a conflict with any provision of this resolution, such provision shall be of no further effect.
5. This resolution is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the town of Boxborough, its officers, employees, or agents, or any other person.
6. Boxborough should continue to be **A RURAL, ENGAGED COMMUNITY FOR ALL**, and an inclusive jurisdiction that embraces, celebrates, and welcomes its immigrant and refugee residents and recognizes their contributions to the collective well-being of Boxborough.

**ARTICLE 8 COMMUNITY PRESERVATION FUND - CPC REPORT AND ESTABLISH FY 2018 RESERVES -
 DENNIS REIP COMMUNITY PRESERVATION COMMITTEE, CHAIR**

(Majority vote required)

I move to hear and act on the report of the Community Preservation Committee on the FY 2018 Community Preservation budget and to appropriate from the Community Preservation Fund FY 2018 estimated annual revenues the sum of Five Thousand Dollars (\$5,000) to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for FY 2018; and further, to reserve for appropriation from said estimated annual revenue:

Twenty-One Thousand Dollars (\$21,000) for open space, including land for recreational use,
Twenty-One Thousand Dollars (\$21,000) for community housing purposes
Twenty-One Thousand Dollars (\$21,000) for historic resources, and
One Hundred Twelve Thousand Dollars (\$112,000) for a FY 2018 Budgeted Reserve;

all as recommended by the Community Preservation Committee.

ARTICLE 9 COMMUNITY PRESERVATION FUND - OPEN SPACE (INCLUDING RECREATION) - DENNIS REIP, COMMUNITY PRESERVATION COMMITTEE (CONSERVATION COMMISSION)

(Majority vote required)

I move to appropriate from the Community Preservation Fund Open Space Reserve the sum of Five Thousand Dollars (\$5,000) to be transferred to the Conservation Trust Fund, as recommended by the Community Preservation Committee.

ARTICLE 10 COMMUNITY PRESERVATION FUND - COMMUNITY HOUSING – RON VOGEL, COMMUNITY PRESERVATION COMMITTEE (HOUSING BOARD)

(Majority vote required)

10A - Transfer to the Affordable Housing Trust for Regional Housing Monitoring Services for the Second Half of Year 4 (Fiscal Year 2018)

I move to appropriate from the Community Preservation Fund Community Housing Reserve the sum of Three Thousand Twenty-Five Dollars (\$3,025) to be transferred to the Affordable Housing Trust, for Regional Housing Monitoring Services for the Second Half of Year 4 (Fiscal Year 2018), as recommended by the Community Preservation Committee.

10B - Boxborough Rental Assistance Program (BRAP)

I move to appropriate from the Community Preservation Fund Community Housing Reserve the sum of Thirty-Seven Thousand Six Hundred Fifty Dollars (\$37,650) for the implementation of the Boxborough Rental Assistance Program (BRAP), as recommended by the Community Preservation Committee.

**ARTICLE 11 COMMUNITY PRESERVATION FUND - HISTORIC RESOURCES – ALAN ROHWER,
 COMMUNITY PRESERVATION COMMITTEE (HISTORICAL COMMISSION)**

(Majority vote required)

11A - Conservation of Historic Town Records

I move to appropriate from the Community Preservation Fund Historic Resources Reserve the sum of Ten Thousand Dollars (\$10,000), for the Conservation of Historic Town Records, as recommended by the Community Preservation Committee.

11B - North Cemetery Restoration

I move to appropriate from the Community Preservation Fund Historic Resources Reserve the sum of Nine Thousand Twenty-Five Dollars (\$9,025), for the first phase of the North Cemetery Restoration, as recommended by the Community Preservation Committee.

SPECIAL MOTION RE: TEMPORARY MODERATOR – LES FOX, BOARD OF SELECTMEN CHAIR

**I MOVE THAT TOWN MEETING APPOINT VINCENT AMOROSO AS TEMPORARY MODERATOR FOR THE
PURPOSE OF PRESIDING OVER ARTICLE 12.**

**ARTICLE 12 COMMUNITY PRESERVATION FUND - HISTORIC RESOURCES ALAN ROHWER, COMMUNITY
 PRESERVATION COMMITTEE (HISTORICAL COMMISSION)**

(Majority vote required)

I move to appropriate from the Community Preservation Undesignated Fund Balance the sum of Thirty Thousand Dollars (\$30,000), to provide for design services for the preservation of the Steele Farm House as recommended by the Community Preservation Committee.

FINANCIAL CONSENT AGENDA – LES FOX, BOARD OF SELECTMEN CHAIR

[THIS ASSUMES THAT NONE ARE HELD]

I move to approve the fiscal consent agenda, articles 13 through 19, as printed in the 2017 Annual Town Meeting warrant under articles 13 through 19 inclusive, to be appropriated as printed in the “Town of Boxborough Annual Town Meeting May 8, 2017 Motions” handout.

ARTICLE 13 TRANSFER TO OTHER POST-EMPLOYMENT BENEFITS (OPEB) TRUST FUND - SUSAN BAK, BOARD OF SELECTMEN**

(Majority vote required)

I move to transfer from Free Cash the sum of Sixty-Two Thousand Five Hundred Dollars (\$62,500) for the Other Post-Employment Benefits Liability Trust Fund established under Article 25 of the 2010 Annual Town Meeting, and authorized by M.G.L. Chapter 32B, Section 20, in order to offset the anticipated future cost of providing post-retirement health and life insurance benefits to current and future retired Town employees.

ARTICLE 14 CLOSE COMPLETED ARTICLES TO GENERAL FUND - SUSAN BAK, BOARD OF SELECTMEN**

(Majority vote required)

I move to transfer to the General Fund the unexpended balance of monies in the amount of Fifteen Thousand Five Hundred Sixty-Nine Dollars and Twenty-Five Cents (\$15,569.25) as voted by past Town Meetings, and indicated in the table printed in the 2017 Annual Town Meeting warrant under Article 14.

ARTICLE 15 LEASE OF U.C.C. FELLOWSHIP HALL FOR COMMUNITY CENTER - LES FOX, BOARD OF SELECTMEN CHAIR**

(Majority vote required)

I move to authorize the Board of Selectmen to enter into a successor agreement with the United Church of Christ, Congregational, Boxborough, MA, for a term of three years, commencing July 1, 2017, for the lease of the Fellowship Hall, to be used as a community center, and further to raise and appropriate the sum of Twelve Thousand Two Hundred Forty Dollars (\$12,240) for the purpose of funding the first year of the renewed lease for the period July 1, 2017 through June 30, 2020; and further that the FY 2018 budget for Department 196, Total Other – Facilities/Leases be increased by the sum of Twelve Thousand Two Hundred Forty Dollars (\$12,240).

ARTICLE 16 CABLE INFRASTRUCTURE - LES FOX, BOARD OF SELECTMEN CHAIR**

(Majority vote required)

I move to appropriate the sum of Ninety-Six Thousand Dollars (\$96,000), said funds to be transferred from the PEG Access and Cable Related Fund receipts reserved for appropriation account, for the purpose of providing for FY 2018 cable TV operations and for the acquisition of new equipment to improve the quality of the Town's cable television broadcast quality and expand meeting coverage.

ARTICLE 17 PAYMENT OF A PRIOR FISCAL YEAR BILL - SUSAN BAK, BOARD OF SELECTMEN**

(Four-fifths vote required)

I move to transfer from Free Cash the sum of Thirty-Nine Dollars and Seventy-Eight Cents (\$39.78) for the purpose of a paying an invoice from Quill and Press for a prior fiscal year.

ARTICLE 18 VETERANS MEMORIAL DESIGN STUDY - SCOTT PIERCE, VETERANS MEMORIAL COMMITTEE**

(Majority vote required)

I move to transfer from Free Cash the sum of Ten Thousand Dollars (\$10,000) for the purpose of procuring engineering/design services for a Veteran's Memorial.

ARTICLE 19 SNOW AND ICE DEFICIT - LES FOX, BOARD OF SELECTMEN CHAIR**

(Majority vote required)

I move to transfer from Free Cash the sum of Fifty-Five Thousand Dollars (\$55,000) for the purpose of funding the Snow and Ice Deficit for the year ending June 30, 2017, and further that the FY 2017 budget for Department 423, Total Other, Snow & Ice be increased by the sum of Fifty-Five Thousand Dollars (\$55,000).

CAPITAL CONSENT AGENDA – LES FOX, BOARD OF SELECTMEN CHAIR

[THIS ASSUMES THAT NONE ARE HELD]

I move to approve the fiscal consent agenda, articles 20 through 25, as printed in the 2017 Annual Town Meeting warrant under articles 20 through 25 inclusive, to be appropriated as printed in the “Town of Boxborough Annual Town Meeting May 8, 2017 Motions” handout.

ARTICLE 20 CAPITAL EQUIPMENT & INFRASTRUCTURE - TOWN HALL - LES FOX, BOARD OF SELECTMEN CHAIR**

(Majority vote required)

I move to transfer from Free Cash the sum the sum of Fifteen Thousand Dollars (\$15,000), to provide for the following capital equipment at the Town Hall.

20A	Replacement of Voting Booths	\$8,000
20B	Replace Hot Water Heater	\$7,000

ARTICLE 21 INFORMATION TECHNOLOGY - WIRELESS ACCESS POINTS - FIRE, DPW AND LIBRARY - LES FOX, BOARD OF SELECTMEN CHAIR**

(Majority vote required)

I move to transfer from Free Cash the sum of Five Thousand Six Hundred Dollars (\$5,600) to provide for the installation of secure wireless access points at the Fire Department, Department of Public Works and the Sargent Memorial Library.

ARTICLE 22 POLICE DEPARTMENT - BUILDING REPAIRS AND MAINTENANCE - RICK BARRETT, BOARD OF SELECTMEN**

(Majority vote required)

I move to transfer from Free Cash the sum of Forty-Nine Thousand Five Hundred Dollars (\$49,500) to provide for the following building repairs and maintenance at the Police station:

22A	Carpeting	\$10,500
22B	Interior Lighting	\$15,000
22C	Interior Painting	\$10,000
22D	Duct Cleaning	\$6,000
22E	Server/IT Room HVAC	\$8,000

ARTICLE 23 POLICE DEPARTMENT - EQUIPMENT - RICK BARRETT, BOARD OF SELECTMEN**

(Majority vote required)

I move to transfer from Free Cash the sum of Thirteen Thousand Five Hundred Dollars (\$13,500) to acquire the following equipment for the Police Department:

23A	Office Furniture	\$5,000
23B	Photocopier	\$8,500

ARTICLE 24 FIRE DEPARTMENT - REPLACE 1 RUGGEDIZED TABLET - SUSAN BAK, BOARD OF SELECTMEN**

(Majority vote required)

I move to transfer from Free Cash the sum of Six Thousand Dollars (\$6,000) for the purpose of acquiring one replacement ruggedized tablet for the Fire Department.

ARTICLE 25 DPW - DUMPSTERS - METAL AND WOOD (NON-METAL) LES FOX, BOARD OF SELECTMEN CHAIR**

(Majority vote required)

I move to transfer from Free Cash the sum of Ten Thousand Four Hundred Dollars (\$10,400) for the purpose of acquiring two new dumpsters, one for metal, the other for wood (non-metal).

ARTICLE 26 TOWN HALL EXTERIOR PAINT TOUCH-UP - SUSAN BAK, BOARD OF SELECTMEN

(Majority vote required)

I move to transfer from Free Cash the sum of Ten Thousand Dollars (\$10,000) to provide for touching up the exterior paint work at the Town Hall.

ARTICLE 27 SOUTH CEMETERY - STONE WALL – BECKY NEVILLE, CEMETERY COMMISSION CHAIR

(Majority vote required)

I move to transfer from Free Cash the sum of Fifteen Thousand Dollars (\$15,000) for the purpose of constructing a farmer's stone wall between the South Cemetery and the residential lot next door.

**ARTICLE 28 LIBRARY - REPLACE CARPETING – JENNIFER CAMPBELL, LIBRARY BOARD OF TRUSTEES
CHAIR**

(Two-thirds vote required)

I move that the sum of Ninety-Five Thousand Dollars (\$95,000) be and hereby is appropriated for the purpose of removing and replacing the existing carpet at the Sargent Memorial Library, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said sum under the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, and/or any other enabling authority; and to issue bonds and notes of the Town therefor; provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ARTICLE 29 INFORMATION TECHNOLOGY - LES FOX, BOARD OF SELECTMEN CHAIR

(Majority vote required)

I move to transfer from Free Cash the sum of Ninety-One Thousand Four Hundred Dollars (\$91,400) to provide for the following information technology upgrades and equipment:

29A	Hardware Upgrades	\$31,400
29B	Town Facilities Access Control System	\$60,000

**ARTICLE 30 POLICE DEPARTMENT - BUILDING & GROUNDS REPAIRS AND MAINTENANCE - RICK
BARRETT, BOARD OF SELECTMEN**

(Two-thirds vote required)

I move that the sum of Eighty-Five Thousand Dollars (\$85,000), be and hereby is appropriated for the purpose of repaving the parking lot and providing for landscaping improvements at the Police Station, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said sum under the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, and/or any other enabling authority; and to issue bonds and notes of the Town therefor; provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ARTICLE 31 FIRE DEPARTMENT - REPAIR/REPAVE PARKING LOT *SUSAN BAK, BOARD OF SELECTMEN*

(Two-thirds vote required)

I move that the sum of Ninety Thousand Dollars (\$90,000), be and hereby is appropriated for the purpose of repaving the parking lot at the Fire station, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said sum under the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, and/or any other enabling authority; and to issue bonds and notes of the Town therefor; provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ARTICLE 32A FIRE DEPARTMENT EQUIPMENT - MOBILE AND PORTABLE RADIOS - *SUSAN BAK, BOARD OF SELECTMEN*

(Majority vote required))

I move to transfer from Free Cash the sum of Twenty-Six Thousand Dollars (\$26,000) to provide for the replacement of mobile and portable radios at the Fire Department.

ARTICLE 32B FIRE DEPARTMENT EQUIPMENT - PUBLIC SAFETY RADIO UPGRADE – CONTINUATION – *SUSAN BAK, BOARD OF SELECTMEN*

(Two-thirds vote required)

I move that the sum of One Hundred Thousand Dollars (\$100,000), be and hereby is appropriated for the purpose of providing for the continuation of an integrated communications network for the Fire Department, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said sum under the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, and/or any other enabling authority; and to issue bonds and notes of the Town therefor; provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ARTICLE 33A DEPARTMENT OF PUBLIC WORKS EQUIPMENT - UPDATE RADIO EQUIPMENT *LES FOX,*
BOARD OF SELECTMEN CHAIR

(Two-thirds vote required)

I move that the sum of Fifty Thousand Dollars (\$50,000), be and hereby is appropriated for the purpose of providing for updated radio equipment at the Department of Public Works, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said sum under the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, and/or any other enabling authority; and to issue bonds and notes of the Town therefor; provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ARTICLE 33B/C DEPARTMENT OF PUBLIC WORKS EQUIPMENT - *LES FOX, BOARD OF SELECTMEN CHAIR*

(Two-thirds vote required)

I move that the sum of Two Hundred Seventy Thousand Dollars (\$270,000), be and hereby is appropriated for the purpose of providing for the following equipment at the Department of Public Works:

33B	Six-Wheel Combination Dump Truck/Spreader	\$210,000
33C	One-Ton F550 Truck	\$60,000

including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said sum under the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, and/or any other enabling authority; and to issue bonds and notes of the Town therefor; provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ARTICLE 33D DEPARTMENT OF PUBLIC WORKS EQUIPMENT - *LES FOX, BOARD OF SELECTMEN CHAIR*

(Two-thirds vote required)

I move that the sum of Twenty Thousand Dollars (\$20,000), be and hereby is appropriated for the purpose of refurbishing the 1996 loader at the Department of Public Works, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said sum under the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, and/or any other enabling authority; and to issue bonds and notes of the Town therefor; provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ARTICLE 34 DEPARTMENT OF PUBLIC WORKS - ROAD PAVING - *LES FOX, BOARD OF SELECTMEN CHAIR*

(Two-thirds vote required)

I move that the sum of Three Hundred Thousand Dollars (\$300,000), be and hereby is appropriated for the purpose of paving roadways in Boxborough, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said sum under the provisions of Massachusetts General Laws Chapter 44, Sections 7 and 8, and/or any other enabling authority; and to issue bonds and notes of the Town therefor; provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ARTICLE 35 DEPARTMENT OF PUBLIC WORKS - REPLACE GARAGE ROOF (OLD SIDE) - *LES FOX, BOARD OF SELECTMEN CHAIR*

(Majority vote required)

I move to transfer from Free Cash the sum of Fifty Thousand Dollars (\$50,000) for the purpose of replacing the roof on the "old" side of the DPW garage.

ARTICLE 36 MASSACHUSETTS SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) GENERAL PERMIT CONSULTING SERVICES - *LES FOX, BOARD OF SELECTMEN CHAIR*

(Majority vote required)

I move to transfer from Free Cash the sum of Fifty Thousand Dollars (\$50,000) for the purpose of implementing the necessary plans, programs, and tasks to ensure that the Town of Boxborough is compliant with the Massachusetts Small MS4 General Permit.

ARTICLE 37 RELEASE OF EXISTING EASEMENT; ACQUISITION OF LAND – *DENNIS REIP, CONSERVATION COMMISSION CHAIR*

(Two-thirds vote required)

I move to authorize the Board of Selectmen to release, upon such terms and for such consideration as the Board of Selectmen shall determine, that certain access easement held by the Town in the property known as 120 Cobleigh Road in the location depicted as "50 Ft. Wide Right of Way" on that plan recorded with the Southern Middlesex Registry of Deeds as Plan 609 of 1974, and conveyed to the Town pursuant to that deed recorded with said Registry in Book 12938, Page 145; and further to authorize the Board of Selectmen to acquire, for conservation and passive recreation purposes by gift, purchase, or eminent domain, and upon such terms and for such consideration as the Board of Selectmen shall determine, a portion of the property at 120 Cobleigh Road of approximate area and location as depicted on a plan entitled "Plan of Land, 120 Cobleigh Road, Boxborough, MA; prepared for: The Town of Boxborough & David R. and Pamela L. Follett;" scale: 1"=40', dated: March, 2017, a copy of which is on file with the Town Clerk, such land to be held in the care, custody and control of the Conservation Commission pursuant to G.L. c.40, §8C.

ARTICLE 38 ZONING BYLAW AMENDMENT - AMEND SECTION 9004 PENALTY - *JOHN MARKIEWICZ, PLANNING BOARD CHAIR*

(Two-thirds vote required)

I move to amend Boxborough Zoning Bylaw Section 9004 Penalty, to add the language in bold italics and to delete the language indicated by strikethroughs, all as printed in the 2017 Annual Town Meeting warrant under Article 38.

ARTICLE 39 ZONING BYLAW AMENDMENT – AMEND SECTION 2100 DEFINITIONS, SECTION 4003(4) BUSINESS/INDUSTRIAL USES, AND SECTION 6006 PARKING SCHEDULE – *JOHN MARKIEWICZ, PLANNING BOARD CHAIR*

(Two-thirds vote required)

I move to amend Boxborough Zoning Bylaw Section 2100 Definitions, Section 4003(4) Business/Industrial Uses, and Section 6006 Parking Schedule, to implement a “Building Trade” use category, to add the language in bold italics and to renumber various sections accordingly throughout the Zoning Bylaw, all as printed in the 2017 Annual Town Meeting warrant under Article 39.

ARTICLE 40 ZONING BYLAW AMENDMENT - AMEND SECTION 4003(4) BUSINESS/INDUSTRIAL USES – *ABBY REIP, PLANING BOARD*

(Two-thirds vote required)

I move to amend Boxborough Zoning Bylaw Section 4003(4) Business/Industrial Uses, to adjust the permitted zoning districts for the “Landscaping Services” and “Landscaping Contractors” use categories, to add the language in bold italics and to delete the language indicated by strikethroughs, all as printed in the 2017 Annual Town Meeting warrant under Article 40.

ARTICLE 41 ZONING BYLAW AMENDMENT - AMEND SECTION 6307 SIGNS PERMITTED IN BUSINESS DISTRICTS, OFFICE PARK DISTRICTS, AND INDUSTRIAL-COMMERCIAL DISTRICTS SHALL INCLUDE: - *EDUARDO PONTORIERO, PLANNING BOARD*

(Two-thirds vote required)

I move to amend Boxborough Zoning Bylaw Section 6307 Signs Permitted in Business Districts, Office Park Districts, and Industrial-Commercial Districts shall include:, to add the language in bold italics and to delete the language indicated by strikethroughs, all as printed in the 2017 Annual Town Meeting warrant under Article 41.

**ARTICLE 42 ZONING BYLAW AMENDMENT - ADD SECTION 7700 TEMPORARY MORATORIUM ON
RECREATIONAL MARIJUANA ESTABLISHMENTS – *NANCY FILLMORE, PLANNING BOARD***

(Two-thirds vote required)

I move to amend the Boxborough Zoning Bylaw by adding the new Section 7700 Temporary Moratorium on Recreational Marijuana Establishments, that would provide as printed in the 2017 Annual Town Meeting warrant under Article 42, and further to amend the Table of Contents to add Section 7700 Temporary Moratorium on Recreational Marijuana Establishments.

NON-MONETARY CONSENT AGENDA – LES FOX, BOARD OF SELECTMEN CHAIR

[This assumes that none are held]

I move to approve the consent agenda, articles 43 through 45, inclusive, as printed in the 2017 Annual Town Meeting warrant under articles 43 through 45 inclusive.

ARTICLE 43 TRANSFER CARE, CUSTODY AND CONTROL OF COBLEIGH PARCEL TO CONSERVATION COMMISSION - DENNIS REIP, CONSERVATION COMMISSION CHAIR**

(Two-thirds vote required)

I move to transfer from the Board of Selectmen for general municipal purposes to the Conservation Commission for conservation and passive recreation purposes, the care, custody and control of that Town-owned parcel of land described in a deed recorded with the Southern Middlesex Registry of Deeds in Book 12938, Page 145.

ARTICLE 44 CHAPTER 90 HIGHWAY REIMBURSEMENT PROGRAM – LES FOX, BOARD OF SELECTMEN CHAIR**

(Majority vote required)

I move to authorize the Board of Selectmen to accept Highway funds from the Commonwealth of Massachusetts and that such funds are hereby appropriated for the purpose of providing highway improvements under the authority of Chapter 90 of the General Laws, and any other applicable laws.

ARTICLE 45 GENERAL BYLAW – REVOLVING FUNDS (AND EXPENSE LIMITS) - BOB STEMPEL, BOARD OF SELECTMEN**

(Majority vote required)

I move, pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to amend the General Bylaws by inserting a new bylaw establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, as printed in the 2017 Annual Town Meeting warrant under Article 45.

And further, to set FY 2018 spending limits for such revolving funds, also as printed in the 2017 Annual Town Meeting warrant under Article 45.